

Welcome to TNCS Summer Camp 2018: Information and Checklists



Camp Hours

- Elementary Camps: 8:30 am–3:30 pm
- Primary Camp: Full Day, 8:30 am–3:30 pm
- Preprimary: Full Day, 8:30 am–3:30 pm; Half Day, 8:30 am–12:30 pm
- Extended Care: Morning, 7:30 am–8:15 am; Afternoon, 3:30 pm–6:00 pm

Absences, Late Arrivals, and Early Pick-ups

To report an absence, late drop-off, or early pick-up, please fill out the online form at:
<http://www.thenewcenturyschool.com/parent-hub/report-an-absence/>.

Important Contacts

- **Camp Director, Brittany Jackson:** summer@thenewcenturyschool.com
- **After Care, Dehojeni “Dai” Cousins:** aftercare@thenewcenturyschool.com

Drop-Off Procedures

- **Monday:** Car line is closed Monday mornings. Students must be signed in with the Camp Director at the back gate by the playground. Park on the street and walk in. Do not double park.
- **Tuesday–Friday:**
 - 7:30 am–8:15 am (Before Care): Park in the lot and drop off at the back gate.
 - 8:15 am–8:30 am: Use the car line or walk on the sidewalk to side door with awning.
 - After 8:30 am: Park on the street and drop off at the side door with awning.

Pick-Up Procedures (All Days):

- 3:25 pm–3:40 pm: Use the car line or walk on the sidewalk to the side door.
- After 3:40 pm: Park on the street and pick up at the side door.
- 12:30 pm (Half-Day Preschool): Park on the street and pick up at the back gate.

Car Line

The car line is open Monday afternoon and Tuesday–Friday mornings and afternoons. It is closed every Monday morning for student check-in. Enter at the main school gate. Drive slowly, **5 mph at all times**.

Drop-In Care or Late Pick-Up

- **Rates:** Drop-in extended care and late pick-up rates are \$6/half hour until 6:00 pm; school closes at 6:00 pm. After 6:00 pm, a fine of \$1/minute will be imposed.
- **Billing:** Fees will be charged to your credit card on file.

What to Bring and Wear

Please label all items that are sent to camp each day:

- Sunscreen: Apply sunscreen to your child before camp daily.
- Footwear: For safety reasons, open-toed shoes, flip-flops, and sandals are NOT permitted.
- Hat or visor to wear outdoors
- Water bottle
- Packed lunch with ice pack (if not registered for lunch)
- Snacks (elementary campers)
- A change of clothes: Shorts under dresses for girls are required. Send replacement clothing in a large Ziploc bag, which we'll use to return soiled clothes. Include socks and underwear. For young campers, provide 2–3 changes of underwear. If dirty clothes are sent home during the week, send a fresh set the following day.

Lunch and Snacks

If you are not signed up for TNCS's lunch program, please pack a nut-free lunch that does not require refrigeration or heating. All items, including your child's lunch bag/box, inner containers, and ice packs, should be labeled with first and last name.

Children in elementary programs should pack nut-free snacks from home. Children enrolled in pre-primary and primary camps receive two snacks per day.

NO NUTS!

Absolutely no peanuts, tree nuts, or shellfish are allowed in TNCS due to severe student allergies.

Cell Phones

Children are not permitted to use cell phones or electronic devices during the camp day.

Summer Camp Forms and Paperwork

Check that you have completed all the following forms before your child begins camp. Log in to your summer account, and click on the "Forms" tab to confirm all forms and checklists have been reviewed.

- **Online Camp Forms and Signatures:**
 - Emergency Contact Information
 - Permissions & Disclosures
 - Water Play Authorization (Preschool campers only)
- **Health History, Immunization and Medical Information Forms**
 - TNCS students do not need to submit medical forms unless there are updates.
 - Non-TNCS students must submit completed health history paperwork. Upload health history and immunization forms provided by your child's pediatrician.
- **Allergies and Medical Conditions/Restrictions:**
 - To report allergies or medical restrictions, submit an Allergy Action Plan and Medication Administration Authorization.

We look forward to a fun summer with you at TNCS Summer Camp!